Valley Radiology
CONSULTANTS

Authorization Assists

Valley Radiology provides authorizations assists for PPO insurance policies for those exams that require an authorization. HMO insurance policies require the referring provider offices to submit the authorization.

1. Order – including:
    a. Patient Name, DOB, Date of Order
    b. Diagnosis, Diagnosis Codes
    c. CPT Codes and/or clear order with what referring provider is requesting.
    d. Signature of physician, tax ID# or NPI#
2. Demographics
3. Current insurance information
    a. Copy of card is preferable (front and back).
4. Chart notes – as it relates to specific injury or body part (readable)
    a. physical therapy (if applicable/available), use of NSAID's (if applicable)
5. Prior Studies
    a. When and where prior studies obtained?
6. Turnaround time is 1-4 days.
        i. Dependent Factors
            1. Not receiving complete information.
            2. Insurance company requiring additional information.
            3. Insurance company requiring a Peer to Peer with the referring provider.
            4. Radiologist needing to add or change an order for improved patient care.
                a. We will alert your office immediately if any of the above occur.

    Stat Authorizations Valley Radiology can occasionally receive an authorization within 1-4 hours depending on the insurance company and the information we have received from the referring providers office. Valley Radiology encourages the referring providers to office obtain any Stat Authorizations as you are able to provide medical information vital to obtaining stat authorizations.

7. Medi-Cal - turnaround time for Medi-Cal is approximately 4-6 weeks. These are submitted on a daily basis as we receive. We check daily and will contact the patient as soon as we have the approval. Medi-Cal does not have a "stat" submission available.

Please fax to:
760-858-2020

Any Questions, please call:
Valarie Valadez   Authorizations Specialist 760-888-1745
Litisha Johnson   Eligibility Specialist   760-888-1713